

**Project Name:** ARMS Phase II  
**OCIO Project #:** 5225-157  
**Department:** CDCR  
**Reporting Period:** From: 7/1/16 To: 9/30/16

## Executive Project Status Report

<b>Total Percent Complete:</b>	0.00%
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**Current Status and Accomplishments:**  
*Describe deliverables completed and milestones met during **this reporting period**.*

ARMS:

- \* New DRP Executive Leadership is evaluating the business value of ARMS prior to moving forward with ARMS Phase 2.
- \* The ARMS project team is providing information for the evaluation as requested and performing maintenance and operations tasks for ARMS Phase 1.
- \* Phase 2 activities are on hold until completion of the evaluation.

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**Current Status Report**

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	No	The milestone "Hiring of Staff for ARMS project and ARMS support" is on hold due to evaluation by new DRP Executive Leadership.	Phase II activities, including the hiring of staff, are on hold; therefore, the timeline for Phase II may extend.	Once DRP Executive Leadership completes their evaluation, milestones for ARMS Phase II will be adjusted.
2. Were any key milestones or deliverables rescheduled?	No			
3. Was work done that was not planned?	Yes	New DRP Executive Leadership has requested for a ARMS Phase I Business Value evaluation to be completed before moving forward with ARMS Phase II	All ARMS Phase II work is on hold until this is complete	Complete ARMS Business Value evaluation and present to DRP Executive Leadership.
4. Were there any changes to scope?	No	ARMS Phase II activities are on hold.	Phase II activities are on hold; therefore, the timeline for Phase II may extend.	Once DRP Executive Leadership completes their evaluation, scope for ARMS Phase II will be adjusted accordingly.
5. Were tasks added that were not originally estimated?	Yes	New DRP Executive Leadership has requested for a ARMS Phase I Business Value evaluation to be completed before moving forward with ARMS Phase II	The ARMS project team is providing information for the evaluation as requested.	Complete ARMS Business Value evaluation and present to DRP Executive Leadership.
6. Were any tasks or milestones removed?	No			
7. Were any scheduled tasks not started?	Yes	New DRP Executive Leadership has requested for a ARMS Phase I Business Value evaluation to be completed before moving forward with ARMS Phase II	All ARMS Phase II work is on hold until this is complete	Complete ARMS Business Value evaluation and present to DRP Executive Leadership.

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8. Are there any new major issues?	Yes	Placing Phase II activities on hold has delayed Statewide Community Rollout for those providers at the Proof of Concept sites. For most of the POCs (except for STOP), this is approximately 12 months, which impacted project momentum.	User adoption may be delayed	Once DRP Executive Leadership completes their evaluation, focus will be needed on user adoption activities.
9. Are there any staffing problems?	Yes	Having ARMS Phase II on hold is affecting the ARMS Project team's morale.	Staff morale may affect retention.	Communicate with staff as much as possible.

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<b>Variations</b>				
Insert the variance value into the appropriate column for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance". <b>The variance must be a numeric value only.</b>				
	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule	0.00%			Project is on hold.
Milestones	0.00%			Project is on hold.
Deliverables	0.00%			Project is on hold.
Resources	0.00%			Project is on hold.
OneTime Cost	0.00%			Project is on hold.
Continuing Cost	0.00%			Project is on hold.

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### Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score	Score Justification
1. Customer Buy-In	High Degree of Buy-In	0	1 Yellow	ARMS Phase II is on hold, therefore, this vital sign cannot be evaluated at this time.
	Medium Degree of Buy-In	1		
	Low Degree of Buy-In	2		
2. Technology Viability	Strong Viability	0	1 Yellow	ARMS Phase II is on hold, therefore, this vital sign cannot be evaluated at this time.
	Medium Viability	1		
	Weak Viability	2		
3. Status of the Critical Path (delay)	<5%	0	0 Green	The duration for ARMS Phase II is 24 months. The current scope is estimated to be completed within 18 months, therefore at this time the project will complete by the completion date.
	5% to 10%	2		
	>10%	4		
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	0 Green	ARMS Phase II is on hold, therefore, this vital sign cannot be evaluated at this time.
	5% to 10%	2		
	>10%	4		
5. High-Probability, High-Impact Risks	0 to 3	0	1 Yellow	DRP Executive Leadership sponsorship is critical for user adoption.
	4 to 6	1		
	>6	2		
6. Unresolved Issues (on time resolution)	On time	0	2 Yellow	DRP new Executive Leadership is evaluating the business value of the project.
	Late with no impact	2		
	Late impacting the critical path	3		

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7. Sponsorship Commitment	Fully engaged	0	2	Yellow	DRP new Executive Leadership is evaluating the business value of the project.
	Partially engaged	2			
	Inadequate engagement	4			
8. Strategy Alignment	Strong alignment	0	0	Green	
	Partial alignment	1			
	Weak or no alignment	2			
9. Value-to-Business	Strong	0	1	Yellow	ARMS phase I business value areas, provider contract management and continuity of care, are currently being quantified. ARMS Phase II is on hold, therefore, this vital sign cannot be evaluated at this time.
	Medium	1			
	Weak	2			
10. Vendor Viability (provide rationale for the rating in the field following the scorecard) * If this is not applicable to your project, please select a score of	Strong	0	1	Yellow	Vendor is refining maintenance and operations processes. Vendor has stated that they have staff ready to engage once the decision has been made to move forward with ARMS Phase II.
	Medium	1			
	Weak	2			
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	0	Green	ARMS Phase II is on hold, therefore, this vital sign cannot be evaluated at this time.
	80-90% on time	1			
	<80% on time	2			
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	0	Green	ARMS Phase II is on hold, therefore, this vital sign cannot be evaluated at this time.
	80-90% on time	1			
	<80% on time	2			

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13. Actual vs. Planned Resources	>90% assigned and available	0	0	Green	ARMS Phase II is on hold, therefore, this vital sign cannot be evaluated at this time.
	80-90% assigned and available	2			
	<80% assigned and available	4			
14. Overtime Utilization (% of effort that is overtime)	<15%	0	0	Green	ARMS Phase II is on hold, therefore, this vital sign cannot be evaluated at this time.
	15-25%	1			
	>25%	2			
15. Team Effectiveness	Highly Effective	0	0	Green	ARMS Phase II is on hold, therefore, this vital sign cannot be evaluated at this time.
	Moderately Effective	1			
	Ineffective	2			
		<b>Total</b>	<b>9</b>	<b>Y</b>	

Green = 0 - 8  
 Yellow = 9 - 19  
 Red = 20+

Vendor Viability Rating Rationale

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**Look Ahead View**

Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	NA	Unknown at this time.	Once DRP Executive Leadership has completed their evaluation, these items will be adjusted accordingly.
2. Do any key milestones or deliverables need to be rescheduled?	NA	Unknown at this time.	Once DRP Executive Leadership has completed their evaluation, these items will be adjusted accordingly.
3. Is there any unplanned work that needs to be done?	NA	Unknown at this time.	Once DRP Executive Leadership has completed their evaluation, these items will be adjusted accordingly.
4. Are there any expected or recommended changes to scope?	NA	Unknown at this time.	Once DRP Executive Leadership has completed their evaluation, these items will be adjusted accordingly.
5. Are there any tasks not originally estimated that will need to be added?	NA	Unknown at this time.	Once DRP Executive Leadership has completed their evaluation, these items will be adjusted accordingly.

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6. Are there any tasks or milestones that should be removed from the plan?	NA	Unknown at this time.	Once DRP Executive Leadership has completed their evaluation, these items will be adjusted accordingly.
7. Are there any scheduled tasks whose start will likely be delayed?	NA	Unknown at this time.	Once DRP Executive Leadership has completed their evaluation, these items will be adjusted accordingly.
8. Are any major new issues foreseeable?	NA	Unknown at this time.	Once DRP Executive Leadership has completed their evaluation, these items will be adjusted accordingly.
9. Are any staffing problems anticipated?	NA	Unknown at this time.	Once DRP Executive Leadership has completed their evaluation, these items will be adjusted accordingly.